RECORDED VIDEO MESSAGE GUIDELINES

To ensure that we do not miss out on speaker's participation, we request the speakers to please send in their recorded presentation before the session so we may play it at the designated time slot in case of connectivity issues. Kindly maintain a focus on the overarching theme which can be viewed at www.sdpi.org/sdc/ and address the key questions of the particular session's sub-theme. The Conference sessions will be live-streamed and are expected to be viewed by viewers from around the world.

Deadline for submission of the Presentation: 15 November 2022

Submit it to: The respective panel organizer and the SDC Unit team at sdc@sdpi.org

1. **Recorded Video Guidelines:**

Speakers can submit a recorded video presentation which can be displayed by SDPI IT Team. The speaker should be present to take the questions and participate in the discussion based on the recorded video. Based on the paper, the recorded presentation should have key points from the speaker's study. The speaker may discuss the topic by introducing key concepts and key findings, challenges and key recommendations which can be put forward by the organizers to the relevant ministries. While recording the video message, please be mindful of the background, lighting in the room, audio quality (use mic if required) and the duration of the message. If images, videos and slides in the video message are to be incorporated, please choose good quality media and add due credit.

The recording should:
- Be 10-minute in length
- Set for HD format (1280 x 720 or other "720p" setting)
- Use simple and large fonts (30+)
- Avoid using hi-resolution images
- Saved as MPEG-4 (.mp4) file using the session ID and first name as the file name. For example: "A1-W. Iftikhar-<date>"

Important Note: SDC session videos will be made available on the SDC website after the Conference. All copyrights of the PowerPoint presentations will remain with the presenter and shall not be transferred to the SDPI.

- The submission deadline for the video recorded message is 15 November 2022.
- Please thoroughly check the voice quality of your voice-over presentation before submission. An external microphone may be used if required.
- The document/video recording can be transferred using "google drive" or "we transfer".

For further information, please contact: Ms Uzma T. Haroon, Director, Ms Imrana Niazi, Senior Coordinator, and Ms Tayyaba Hanif, Associate Coordinator, SDC Unit
at sdc@sdpi.org